

2010 O'Fallon Farmers & Artists Market

APPLICATION FORM

I have reviewed the 2010 O'Fallon Farmers & Artists Market Rules and Regulations Handbook and agree to abide by all these Rules and Regulations. In particular, I agree that I will not sell products that I haven't grown or made myself.

Signature

Date

- ✓ *Please write driving directions to your garden or farm on the reverse if you are a new applicant.*
- ✓ *Copies of all state, county & local health department licenses (as needed) should be attached.*

PLEASE REGISTER ME AS FOLLOWS:

Name:

Business Name:

Address:

Telephone:

e-mail address:

Cell phone:

website address:

The O'Fallon Farmers & Artists Market LLC is open every Saturday April 17-October 16 7:00am-12:00pm AND Wednesday evenings June 16- September 1 from 3:00pm- 7:00pm. The Market will be held in the parking lot of River City Rascals Stadium area of the TR Hughes Baseball Complex at 900 TR Hughes Blvd. O'Fallon, MO 63366.

FEES- The Market offers three fee structures. Vendors should choose from the following:

- **"Seasons Bounty" All Season Vendor-** 27 Saturdays & 12 Wednesday=\$275.00.
Please pay in full by April 1st.
- **"High Season" Partial Season Vendor-** 11 Saturdays & 12 Wednesdays (if applicable)=\$180.00.
Please pay in full prior to first market day.
- **"Incubator" Daily Vendor-** 1 Saturday=\$20.00, 1 Wednesday=\$10.00

Please list all products that you intend to sell during the 2010 Market season. (Artisan Crafters should submit pictures of their products.)

Return Signed Application to:

O'Fallon Farmers & Artists Market

PO Box 91

Warrenton, MO 63383-0091

Questions? Contact ofallonfarmersmarket@gmail.com or call 636-293-1256

2010 O'Fallon Farmers & Artists Market

RULES & REGULATIONS

SECTION I: WHAT CAN BE SOLD:

- A.) Raw Agricultural Products:** This category includes fruits, vegetables, grains, herbs, flowers, bedding plants, and potted plants. Bedding plants and potted plants must be grown from seed, cutting, bulbs, or bare root, and be well established in its current container, by the seller. No resale of pre-finished plants, fruit, or vegetables is allowed.
- B.) Non-Agricultural Products:** This category includes Artisan Crafts and Value-Added Products made with or without raw agricultural products grown by the vendor. Examples include: Baked Goods & Jams (made in accordance to health department regulations), Art, Handmade Pottery, Handmade Soap, and other related products.
- C.) Meat and other Animal Products:** This category includes meats, poultry, milk, cheese, eggs, farm raised fish, honey, wool, leather, and other products derived from animals. All slaughter animals shall be in the vendor's immediate custody, care and control a minimum of 50% of the animals' life at the time of slaughter. Vendors must abide by all applicable federal, state, and local regulations and inspection regimes. In addition, Vendors must adhere to Federal and/or State guidelines on all labels. All animals sold as cut meat at the O'Fallon Farmers & Artists Market should come from a known source, no resale of trader or sale barn cattle and no livestock from any condemned or for slaughter only herbs shall be sold in any form. No live animals are to be sold at the market. No live animals will be displayed without permission O'Fallon Farmers & Artists Market Board of Directors.

SECTION II: VENDOR GUIDELINES:

- A.) Vendor Application:** Seasons Bounty Full Season Vendors as defined in the application will have full right or refusal of assigned booth area. Legacy vendors have consistent yearly booth area. All vendors must complete and sign a Vendor Application Form from the O'Fallon Farmers & Artists Market and pay the appropriate fees prior to selling. The O'Fallon Farmers & Artists Market reserves the right to prohibit anyone from selling at the Market and cancel the privileges of any member who, in the opinion of the Board of Directors, has violated the rules governing the market. Fees will not be refunded.
- B.) Self Produced Products:** Vendors may only sell their own products. The resale of any products that are not grown or produced by the Vendor is strictly forbidden. Violators of this rule will be immediately expelled from the market without refund of any fees. Vendors wishing to return to the market following expulsion must apply to the Board of Directors for re-admittance.
- C.) On-Site Visits:** The O'Fallon Farmers & Artists Market Board Management reserves the right to visit any vendors farm/production site by appointment. The primary purpose of the visit is to verify that the vendor is producing all they are selling at the O'Fallon Market. Upon notification, the participant or vendor must make all production areas available within 3 days. Refusal to allow visit is grounds for indefinite suspension, whereas vendor fees will not be refunded. Verified vendors will receive a Market Local Verification Certificate that can be displayed at their booth upon visit completion.
- D.) Vendor Pricing:** Each vendor should set his/her own prices. All prices should be clearly posted.
- E.) All product must be locally grown/ produced:** All Raw Agricultural Products, Non-Agricultural Products, Meat and other Animal Products (as defined in Section I) must be grown/made within 100 miles of the City of O'Fallon, MO. The O'Fallon Farmers & Artists Board of Directors may make exceptions to the distance limitations in the case of specialty items.
- F.) Scales:** All scales must meet state regulations.

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SECTION II: VENDOR GUIDELINES- CONT'D:

- G.) Booth requirements:** Canopies/tents should be sized as 10 feet by 10 feet. It is the responsibility of all individual vendors to maintain a clean and healthful condition within their assigned area and to leave that area free of any debris at the conclusion of the market. Covered trash receptacles should be at each booth. Products should be displayed in an attractive manner. Canopies, tents, and umbrellas shall always be safely secured from unexpected weather events.
- H.) Grievances:** The Market Manager will be the final authority on the day of the market. All decisions may be appealed to the Board of Directors for later consideration. Any complaints by a vendor alleging reselling by another vendor shall be submitted to the market manger in writing and signed by the complainant. The name of the complainant shall be kept confidential. The Market Manger may, at their discretion, require a good-faith fee with the complaint, which shall be refunded if the complaint proves to be valid.
- I.) Vendors:** must at all times conduct themselves in a pleasant and courteous manner.
- J.) Electricity:** Use of electricity must be pre-approved by the market manager.
- K.) Vendor Market Approval:** Vendors may participate in the Market only after approval of their application by the Market Manager.
- L.) Sales Tax:** The O'Fallon Farmers & Artists Market and its Board of Directors are not responsible for product liability or paying the sales taxes for individual vendors.
- M.)** The O'Fallon Farmers & Artists Market will not discriminate against anyone because of race, color, creed, national origin, sex, age, disability, or sexual orientation.
- N.)** No smoking allowed in the Market area at any time.
- O.)** All children in the care of Vendors during the Market times need to be supervised by an adult at the Vendor's stall.
- P.)** Vendor Licenses/Registrations should be posted at booth per applicable State and Local regulations.